SOBA America Mentorship Program Contract

This is a contract of agreement between SOBA America, mentors and mentees of the SOBA America mentorship program with sole intention of ensuring a rewarding mentorship experience of participants while upholding the integrity and ensuring the success of the mentorship program.

1. I have voluntarily applied to serve as a mentor or mentee in the SOBA America mentorship program.
2. I agree to work on and share my mentorship goals with my mentor/mentee latest 2nd month of our mentorship relationship.
3. I am committing the next one year to serve as a mentor or mentee.
4. I agree to have 1-2 hours monthly meeting via any medium of our choice with my mentor/mentee for the next one year.
5. I agree to provide quarterly progress report of my mentorship experience to mentorship program coordinator.
6. I agree to at least once a year face to face or virtual meeting with my mentor/ mentee; and if not possible, give an explanation in writing to the SOBA America mentorship program.
7. I promise to be transparent, honest, respectful and maintain open communication with my mentee/ mentor during the duration of the mentorship program. If there is any strain or breakdown in relationship, share my thoughts and feelings with my mentee/ mentor and SOBA America mentorship program.
8. I promise not to share any information considered confidential with anyone.
9. All conflicts will be fully resolved by arbitration by SOBA America.
10. I promise to inform the mentorship program coordinator of any change of address, phone numbers or email address.

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|   | Name | Signature | Date |
| Mentor |   |   |   |
| Mentee |   |   |   |
| SOBA America |   |   |   |